



SPRINGBOARD CONSULTING LLC
dive in with precision

14 Glenbrook Drive, Mendham, NJ 07945
 Tel: 973-813-7260; FAX: 973-813-7261
 www.consultspringboard.com

Order Form
 Please fax to 973-813-7261

Date:	
Company:	
Name:	
Invoice Number / Amount (\$):	

PRICING (Non-Returnable Single / Case-Packs of 42):

Quantity	Offer Price (per book)	Discount off Retail	Quantity
Single Copy / 1 – 41 books:	\$18.50	42% discount	
42 – 126 case pack books:	\$17.00	47% discount	
127 – 252 case pack books:	\$15.75	51% discount	
253 – 378 case pack books:	\$14.25	55% discount	
379 - 504 case pack books:	\$13.00	59% discount	
505 case pack books:	\$12.00	63% discount	

SHIPPING INFORMATION:

1. Ship To Name	
2. Ship To Address - Field 1	
3. Ship To Address - Field 2	
4. City, State and Zip	
5. Ship To Phone Number	
6. Date these titles need to arrive	MM / DD / YYYY
7. Please select one of the following shipping methods by checking the corresponding box. (Please be aware shipping time is in addition to the order's 3 to 4 day processing time.)	<p>Standard Ground (7 to 10 business days) Cost: Free <input type="checkbox"/></p> <p>2nd Day (3 to 5 business days) Cost: \$9.48 per book <input type="checkbox"/></p> <p>Next Day (1 to 3 business days) Cost: \$15.48 per book <input type="checkbox"/></p> <p>International and Canadian Express (1 to 7 business days) Cost: \$35.98 per book <input type="checkbox"/></p>



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PAYMENT - CREDIT CARD:

8. Method of payment – Credit Card Type	
9. Exact Name on Credit Card	
10. Exact Billing Address of Credit Card	
11. Exact Number on Credit Card	
12. Credit Card Expiration Date	
13. If applicable - Please provide daily limits and/or transaction limits on Credit Card Provided Above	
14. Billing Contact's telephone number	
15. Billing Contact's email address (this will be used for all communication regarding this transaction.)	

Terms & Conditions:

- Book orders with Springboard Consulting, LLC @ are non-returnable. Should there be an event where a return is approved; the return is subject to a \$2 per item restocking fee. (Any shipping fees incurred at the time of ordering and the shipping fees incurred to ship back the order, if approved for return, will not be refunded.)
- Order total must be paid prior to shipping. Books will ship once funds have been secured via credit card or company check has cleared. Personal checks are not accepted.
- Any customized quotes provided are valid for 10 business days. If a Price Quote is accepted after 10 business days, you will receive an Updated Price Quote for your approval or rejection.
- Due to the handling of book orders, a shipping and handling fee may be incurred depending on order requirements or shipping service selected.
- International Shipment (outside of the contiguous United States) Charges are based on weight and destination.
- If you have any additional questions or comments, please email us at info@consultspringboard.com or if you prefer, you may call a Representative at 973-813-7260.

I agree to these terms. I authorize Springboard Consulting, LLC and the credit card company named above to charge my credit card.

Authorized Signature _____

Print Name _____

Date _____

If you have any additional questions or comments, please email ivette@consultspringboard.com, or if you prefer, you may call a Springboard Consulting, LLC team member at 973-813-7260.